MakeLeaps

Product Owner

About MakeLeaps

MakeLeaps is a SaaS vendor whose applications streamline invoicing operations for companies and freelancers to save time in growing their business. Founded in 2014, we have operated as a subsidiary of Ricoh since 2018, bolstering its growing portfolio of digital offerings.

At MakeLeaps we prioritize our people, which is reflected in our culture and work style which accommodates flexible work hours and remote work policies.

One of our core values is "embrace diversity and inclusiveness", and this commitment is evident in the makeup of our team; women and members from countries outside Japan each comprise about half of MakeLeaps employees.

Position overview

As a Product Owner you will be responsible for the definition and delivery of specific product features. In this key role you will take on tactical execution of the above as a bridge between customer-facing stakeholders and developers. In this role, you can leverage guidance from senior team members to advance and take on new challenges.

The scope of this role is focused on the planning and delivery of specific product features. Key deliverables include feature proposals and early-stage designs.

Main responsibilities
- Define detailed feature requirements, ensuring alignment with product vision.
- Act as the voice of the user in technical and UI/UX discussions.
- Collaborate with UI/UX designers and developers to create intuitive user interfaces and create early-stage designs around user experience and user journeys.
- Determine feature scope based on user needs, business value and deadlines.
- Lead cross-functional teams (engineering, design, marketing, support, success, sales) to ensure successful project/feature delivery.
- Communicate project/feature vision and updates to all stakeholders.
- Gather feedback and iterate on features post-launch

Essential skills & experience
- At least 1-2 years of experience in product management, design, or development roles
- Writing and delivering product, feature, or project design proposals

- At least business-level spoken and written Japanese, for communication with colleagues, customers and partners
- At least business-level spoken and written English, for communication with internal stakeholders

"Nice to have" skills & experience
- Experience or familiarity with the SaaS industry
- Experience with a complex product that has many features, external integrations, and uses
- Writing and delivering roadmap and product design proposals
- Experience with B2B software products
- Prior experience in a similar role in the Japanese IT market
- Experience in product data analysis
- Understanding of finance, accounting, and bookkeeping workflows
- Experience communicating with customer-facing stakeholders

Benefits, perks, etc.
- Flexible working hours (with set core hours)
- Work from home policy (with exceptions for certain meetings/events)
- Commute cost reimbursement
- Standard social and health insurance fully provided
- Annual health checkup provided free of charge
- Monthly allowance of up to ¥5000 for learning and development resources of your choice
- MacBook Air provided
- Casual dress code

Interview process
- Initial screening call with HR
- Interview(s) with Product team
- Interview with Development, Marketing, and Design team members
- Interview with CTO

How to apply
Please complete the [application form](#) and we will reply to you as soon as possible.